



Scawsby Saltersgate Infant School  
Windsor Walk  
Scawsby  
Doncaster  
DN5 8NQ

Headteacher: Mrs E Anderson  
Telephone: 01302 784429  
E-mail: [admin@saltersgate-inf.doncaster.sch.uk](mailto:admin@saltersgate-inf.doncaster.sch.uk)

4 September 2025

Dear Parents/Carers

### Entry-Exit for Reception Classes

We are making changes to the way children are dropped off in the morning and collected in the afternoon to enhance safety and streamline the process. The new route will commence on Friday, 5th September, and will apply to all three classes.

All classes will now enter through the gates near R-MH. Parents are kindly requested to drop their child off at their respective class door within the Reception outdoor area. Once your child has been safely handed over, please exit through the gate next to R-AT. For clarity, a diagram illustrating this new route is provided on the second page.

Please note that the gates to the outdoor learning area will not open until 8:45 each morning and will subsequently be opened at approximately 3:10 in the afternoon, once all three classes are prepared for dismissal. To ensure a smooth and efficient transition, we ask that parents wait on the playground adjacent to the Reception classes for entry.

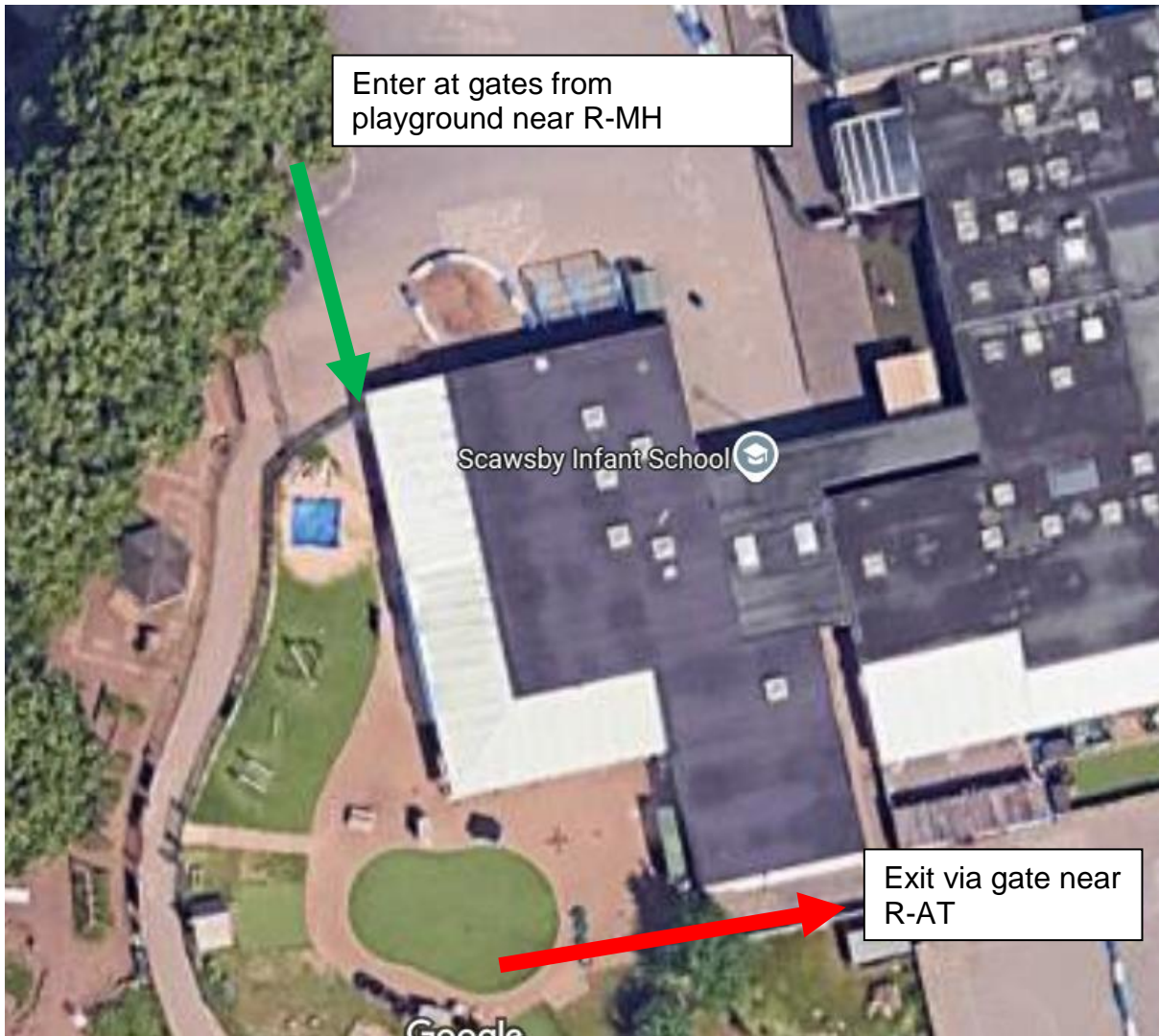
We would also like to emphasise the importance of not using the resources and equipment in the outdoor area both before and after school hours. Furthermore, there is a small ramp connecting Miss Hennessey's class to Mr Howse's and Miss Tyler's classes; we advise caution when navigating this area.

Thank you for your understanding and cooperation as we implement this new system.

Yours sincerely

*E Anderson*

E Anderson  
Headteacher



Enter at gates from playground near R-MH

Exit via gate near R-AT