



Scawsby Saltersgate Infant School
Windsor Walk
Scawsby
Doncaster
DN5 8NQ

Headteacher: Mrs E Anderson
Telephone: 01302 784429
E-mail: admin@saltersgate-inf.doncaster.sch.uk

Dear Parents/Carers,

Ordering Dinners on ParentPay

Saltersgate Infant School will be moving to ParentPay to order you child's school dinners, from April 2026.

All parents/carers will need to ensure they are set up on ParentPay (if not already) before this way of ordering goes live, to be able to select your child's choices.

How to book meals for each child;

1. Login to your ParentPay account
2. Click on "Book meals and places" which will show under your child's name
3. Click "Make or view bookings"
4. The menu will appear under each day of the week, simply select the option you want under the day of the week (scroll across the page for days of the week)
5. Click "next week"
6. Continue selecting your meals until the end of the half term
7. Scroll down the page
8. Click "**confirm bookings**"

PLEASE NOTE: When confirming your bookings, any payment due will show - this will be for Nursery children only and payment will be due at the time of booking.

We politely ask that at least a week's worth of meals is booked in advance, however you can book and pay for the full half term if you wish.

If no bookings are made via ParentPay, your child will automatically be allocated a **red meal**.

There will be no options to choose from on school training days/school holidays.

Please see second page for examples if needed.

